



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Department of Justice
Regional Office No. 1

VILLASIS, PANGASINAN DISTRICT OFFICE

Los Recuerdos Street, Poblacion Zone 1

Villasis, Pangasinan 2427

Email Address: **paovillasis@yahoo.com**

Tel. No. (075) 632-1470



REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for the purchase of the following:

Item	Description	Quantity
1	Executive Chair	3
2	Office Table	1

through Small Value Procurement (SVP) under the Revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of the **PAO-Villasis, Pangasinan District Office**. The Approved Budget for the Contract (ABC) is **THIRTY-TWO THOUSAND PESOS (Php32,000.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the items listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than **October 25, 2023** to the address below:

PUBLIC ATTORNEY'S OFFICE

Regional Office No. 1

VILLASIS, PANGASINAN DISTRICT OFFICE

Los Recuerdos Street, Poblacion Zone 1

Villasis, Pangasinan

Email Add: **paovillasis@yahoo.com**

Tel. No. (075) 632-1470

For further inquiries, please look for:

KATRYN MARIE A. BAJO

PUBLIC ATTORNEY'S OFFICE

VILLASIS, PANGASINAN DISTRICT OFFICE

Villasis, Pangasinan

Contact No. 09369357188

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE, VILLASIS, PANGASINAN DISTRICT OFFICE, VILLASIS, PANGASINAN
3. DELIVERY PERIOD: 15 CALENDAR DAYS UPON RECEIPT OF P.O.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS

PRICE QUOTATION FORM

Date: _____

PUBLIC ATTORNEY'S OFFICE
Villasis, Pangasinan

Ma'am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity	ABC Total Price	Unit Price	Total Price
1	Executive Chair	3	24,000.00	8,000.00	
2	Office Table	1	8,000.00	8,000.00	
TOTAL			32,000.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

Very truly yours,

Name and Signature of Authorized Representative

Name of Company

Company Address

Contact Number/s

Email Address